



# Direct Application for Non-UCAS Courses

FOR OFFICE USE ONLY

Course Code:

Student Status: H

EU

CI

**Proposed Year of Entry (YYYY):**

## SECTION 1: PERSONAL DETAILS

<b>TITLE: Other</b> (if other please specify):		<b>QLS ID Number</b>	
<b>SURNAME:</b>			
<b>FIRST NAME(S):</b>			
<b>Date of Birth</b> (dd/mm/yyyy):		<b>GENDER:</b>	Female
<b>PLACE OF BIRTH:</b>		<b>NATIONALITY:</b>	
<b>AGE</b> (on 1st September in Year of Entry):		<b>Are you a permanent resident in the UK or EU?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
If 'No', in what country are you permanently resident?			
If you have been permanently resident in your present country for less than 3 years, please indicate how long you have been resident: <b>Years:</b> <b>Months:</b>			
Who do you expect to be paying your fees:			
<b>HOME ADDRESS:</b>			
<b>POSTCODE:</b>	<b>HOME TELEPHONE NO:</b>		
<b>MOBILE:</b>	<b>EMAIL:</b>		
<b>CORRESPONDANCE ADDRESS:</b> (If Different from above)			
<b>POSTCODE:</b>	<b>TELEPHONE NO:</b>		
SECTION 2: COURSES FOR WHICH YOU ARE APPLYING			
<b>COURSE TITLE:</b>			
<b>FULL TIME:</b> <input type="checkbox"/>	<b>PART TIME:</b> <input type="checkbox"/>	<b>Name of Local Education Authority</b> (UK applicants only):	

PLEASE CONTINUE OVERLEAF

### SECTION 3: EDUCATION

Please give details of any qualifications you are currently studying for and please put Secondary/High School or Level 2 qualifications first such as I/GCSE's courses followed by any higher qualifications:

Dates		Name & Address of School/College/University	Level	Subjects	Qualifications/Grades Awarded
From MM/YYYY	To MM/YYYY				

### SECTION 3B: COMPLETED QUALIFICATIONS:

Name & Address of School/College/University	Level	Subjects	Qualifications/Grades Awarded

### SECTION 4: WORK EXPERIENCE /EMPLOYMENT

Name and Address of Employer	Position Held	Dates (From-To)	
		MM/YYYY	MM/YYYY

### SECTION 5: ENGLISH LANGUAGE

Is English your first Language: YES  NO

If NO please state your English Language qualifications below such as IELTS/ TOFEL tests

Name & Address of School/College/University	Level	Subjects	Qualifications/Grades Awarded

**SECTION 6A: SUPPORTING STATEMENT**

Blank area for supporting statement.

**SECTION 6B: SUPPORTING REFERENCE**

## ADDITIONAL INFORMATION

### SECTION 7: INTERVIEW

Please indicate whether or not you can attend an interview in the UK  YES  NO

#### Dates when **unavailable**:

If you are **not** available to attend an interview, please supply a digital copy of your portfolio of work with your application via email. If you do not have a portfolio of work please contact the admissions team in advance of making an application for further advice on making an application.

### SECTION 8: CRIMINAL CONVICTIONS

Have you ever been convicted of a criminal offence?  YES  NO

If **'yes'** we will contact you to establish the details of your offence(s), including the nature of the offence(s) and details of any sentences imposed. Declaring an offence does not automatically exclude you from applying for a course. This information will be treated confidentially and will be considered with reference to the terms of the Rehabilitation of Offenders Act 1974.

## **SECTION 9: EQUAL OPPORTUNITIES QUESTIONNAIRE**

Ravensbourne actively promotes a policy of equal opportunities in-respect of race, sex and disability in all aspects of college life. The following ethnic background information is important in helping us to ensure that this policy is working. This information is strictly confidential. Please tick the box that most accurately describes your ethnicity:

<b>WHITE</b>	<b>x</b>	<b>BLACK</b>	<b>x</b>	<b>ASIAN</b>	<b>x</b>	<b>MIXED</b>	<b>x</b>
British (11)	<input type="checkbox"/>	African (22)	<input type="checkbox"/>	Indian (31)	<input type="checkbox"/>	White & Black Caribbean (41)	<input type="checkbox"/>
Irish (12)	<input type="checkbox"/>	Caribbean (21)	<input type="checkbox"/>	Pakistani (32)	<input type="checkbox"/>	White & Black African (42)	<input type="checkbox"/>
Scottish (13)	<input type="checkbox"/>	Other (29)	<input type="checkbox"/>	Bangladeshi (33)	<input type="checkbox"/>	White: & Asian (43)	<input type="checkbox"/>
Irish Traveller (14)	<input type="checkbox"/>			Chinese (34)	<input type="checkbox"/>	Other (49)	<input type="checkbox"/>
Other (19)	<input type="checkbox"/>			Other (39)	<input type="checkbox"/>		
	<input type="checkbox"/>	Other Please Specify (23):					
	<input type="checkbox"/>	I do not wish an ethnic background to be recorded (98)					

## **SECTION 10: DISABILITIES/ SUPPORT REQUIRED**

<input type="checkbox"/>	(00) You do not have a disability nor are aware of any additional support requirement in study or accommodation	<input type="checkbox"/>	(02) Blind/Partially Sighted
<input type="checkbox"/>	(01) Dyslexia	<input type="checkbox"/>	(04) Wheelchair user/ Mobility difficulties
<input type="checkbox"/>	(03) Deaf/Hearing Impairment	<input type="checkbox"/>	(06) Mental Health difficulties
<input type="checkbox"/>	(05) You need personal care support	<input type="checkbox"/>	(10) Multiple disabilities Autistic Spectrum (inc Asperger's Syndrome)
<input type="checkbox"/>	(07) An unseen disability e.g. diabetes, epilepsy, asthma		
<input type="checkbox"/>	(09) Disability not listed above		

## **SECTION 11: DECLARATION**

I confirm that, to the best of my knowledge, all the information that I have provided above is correct at this time. I understand that untrue or incorrect information provided by me may result in my application being dismissed. I further confirm that I have read the following Data Protection Notice, and that I give me express permission to the processing of my personal information as described in that notice.

### **DATAPROTECTION NOTICE**

Ravensbourne collects and uses information about students for various academic, health and safety and administrative reasons. From time to time, statistical information may be disclosed to individuals and bodies outside of the College who have a lawful and reasonable interest in receiving this information. Ravensbourne will ensure that the information it collects about you for these purposes is kept secure. The Data Protection Act 1998 gives you certain rights, including a right to inspect the Information that the College holds about you and, as such, the College will ensure that your rights are observed and respected.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

### **IMPORTANT**

After completion of this form you should then pass it on to your course tutor or other relevant person asking him / her to attach a letter of recommendation and forward your application under confidential cover to [ADMISSIONS@RAVE.AC.UK](mailto:ADMISSIONS@RAVE.AC.UK). Please do not post your form to us.